



# MANISTEE LOCAL REVENUE SHARING BOARD

c/o Manistee County Controller/Administrator's Office  
415 Third Street • Manistee, MI 49660  
Telephone: (231) 398-3500 • Fax: (231) 723-1795

## MEMBERS:

Dennis Bjorkquist, Chairperson  
B. Allan O'Shea, Vice-Chairperson  
Colleen Kenny, Secretary

## MINUTES

Monday, May 16, 2005  
5:00 P.M.

Manistee Township Hall  
410 Holden, Manistee, MI 49660

Members Present: Dennis Bjorkquist, Chairperson; B. Allan O'Shea, Vice-Chairperson; and Colleen Kenny, Secretary

Others Present: Thomas Kaminski, Recording Secretary; Jeri Lyn Prielipp, Administrative Secretary, and numerous audience members representing Manistee County, the City of Manistee, Law Enforcement, the Townships, Villages, School Districts, the public, and the media.

The meeting was called to order at 5:00 P.M. Roll call was taken. The Pledge of Allegiance was recited.

The Chairman requested approval of the meeting Agenda.

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to approve the Monday, May 16, 2005 Meeting Agenda. Motion carried by a vote of 3 - 0.**

The Chairman then requested approval of the minutes from the Monday, April 11, 2005, meeting of the Manistee Local Revenue Sharing Board.

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to approve the Monday, April 11, 2005 Minutes of the Manistee Local Revenue Sharing Board, as presented. Motion carried by a vote of 3 - 0.**

No one in attendance wished to offer public comment.

The Chairman then asked the Board to consider a request dated April 12, 2005, from the Manistee Intermediate School District, Shoreline Academy of Business and Trade that the I.S.D. be allowed to reallocate \$18,688 that was granted by the Revenue Sharing Board on May 10, 2004, to be used to purchase a 10-person van. The I.S.D. is requesting that the funds be reallocated towards the construction of a pole building for the "shop" program. Char Meyers, appearing on behalf of the Manistee Intermediate School District, responded to Board inquiries and provided brief explanation of the request. The Revenue Sharing Board expressed appreciation to the Manistee I.S.D. for bringing the request back to the Board. (APPENDIX A).

**There was a motion by Mr. O'Shea, supported by Ms. Kenny reallocating the May 10, 2004 grant award of \$18,688 to Manistee Intermediate School District's Shoreline Academy of Business and Trade to construct a pole building for the shop program.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

The Board discussed setting the Cycle II 2005 grant application deadline date.

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to set the Cycle II-2005 grant application deadline date for 5:00 P.M. on Friday, September 16, 2005, in the County Controller/Administrator's Office, 415 Third Street, Manistee, MI, 49660. Motion carried by a vote of 3 - 0.**

The Board next considered approving an invoice from Municipal Underwriters of Michigan, Inc., for liability insurance renewal in the amount of \$3,822. (APPENDIX B).

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to approve payment of invoice #3733-4, dated April 26, 2005, in the amount of \$3,822 to Municipal Underwriters of Michigan, Inc. , for liability insurance.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

The Chairman requested that Mr. Kaminski provide the Financial Report. Mr. Kaminski reported that the Revenue Sharing Board currently has a balance of \$1,218,997.13 available for distribution in the Cycle I 2005 grant cycle, which includes interest in the amount of \$3,287.61 for January and February 2005. However, that balance does not include the \$3,822 payment to Municipal Underwriters of Michigan, Inc.

David Meister asked if the Revenue Sharing Board would be reconsidering the payments being made to Manistee Area Public Schools for the 18 mills in payment in lieu of taxes. Mr. Meister would like to see those funds evenly distributed to all the schools of Manistee County. In response, Chairman Bjorkquist explained that the Board has already spent a considerable amount of time and money on this very issue and the Board will maintain its current position until they are told to handle it differently.

The Chairman then announced that the Board will proceed with considering the authorization of grant payments based upon Cycle I-2005 Grant Applications. For the benefit of the new members on the Board, the Chairman proposed that the Board take its time and carefully review and/or discuss each individual application that appears on the Board members' priority lists of the grants that they would like to see awarded. During the grant award process, Board members commented on those applications they felt should be considered and encouraged audience participation when questions arose. Occasionally the applicants were asked to explain their applications in greater detail or if they would accept a lesser award. Throughout the course of the Board granting awards, Thomas Kaminski, Recording Secretary, kept a running account of the funds awarded and the remaining balance.

**There was a motion by Mr. O'Shea, supported by Ms. Kenny granting a partial award of \$42,000 to the Manistee Township Fire Department to be used towards the purchase of a multi-use vehicle and/or for various other miscellaneous fire fighting equipment.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$8,500 to the City of Manistee Police Department to purchase a portable surveillance system.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$10,000 to the City of Manistee Police Department to fund a new Chaplin program with the Manistee County Sheriff.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$6,675 to the City of Manistee Fire Department to purchase a hose cart, hose washer, hose turntable, hose racks, and 10 portable personal flashlights.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. Bjorkquist, supported by Mr. O'Shea granting a partial award of \$18,400 to the Manistee County Sheriff's Department to purchase 28 sets of body armor (bullet proof vests).**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$12,000 to the Cleon Township Fire Department to purchase and install two 16' powered overhead doors in the garage area of the Township building.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. Bjorkquist to award \$10,754 to Bear Lake Township Fire & Rescue to partially fund the purchase and to equip a shallow water/ice rescue boat.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. Bjorkquist, supported by Ms. Kenny granting a partial award of \$6,127 to the Village of East Lake to purchase 4 SCBA tanks, 4 PASS devices, 5 turnout coats, 6 helmets, and 8 Nomax hoods.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea granting a partial award of \$35,000 to the Manistee County Road Commission for emergency lighting and communication system for Manistee Catholic Central Schools.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

At this point in the meeting, Mr. Kaminski announced that the Revenue Sharing Board was \$3,856 short of meeting it's obligation to award 12.5% in the form of Public Safety grants.

**There was a motion by Ms. Kenny, supported by Mr. O'Shea granting a partial award of \$5,250 to Grant Township Fire & Rescue to purchase a small telescopic ram and a mini cutter.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

The Board then proceeded to consider the applications submitted under Category III - Offset of Actual Operating Expenses.

**There was a motion by Ms. Kenny, supported by Mr. O'Shea granting a partial award of \$4,727 to West Shore Medical Center for 2004 expenses incurred in providing emergency services to the Little River Casino and Resort.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$3,605.14 to the Manistee County Sheriff's Department as reimbursement for the investigation of fraud complaints in the form of NSF checks and closed account checks.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

The Board then proceeded to consider the applications submitted under Category IV - Other Lawful Local Government Purpose.

**There was a motion by Ms. Kenny, supported by Mr. O'Shea granting a partial award of \$5,200 to Onkama Township to assist in the completion of the North Point Park Project.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$22,000 to the City of Manistee to purchase and construct a handicap accessible decking system that would be located at one of the City beaches.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. O'Shea, supported by Mr. Bjorkquist granting a partial award of \$25,000 to West Shore Community College and the Manistee I.S.D. for parking and lighting at WSCC's Manistee County Center.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. Bjorkquist, supported by Ms. Kenny granting a partial award of \$12,100 to Arcadia Township to remove and replace roof shingles on the main building.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. Bjorkquist, supported by Mr. O'Shea granting a partial award of \$25,000 to West Shore Medical Center to partially fund the purchase of a central monitoring system for the Medical Center's Obstetrics Unit.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. O'Shea, supported by Ms. Kenny granting a partial award of \$9,000 to West Shore Medical Center to be used towards the purchase of a ventilator for the Critical Care Unit at WSMC.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$7,211 to the Village of Copemish to purchase and install 2 handicap accessible restrooms at Lewis Memorial Children's Park.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. Bjorkquist granting a partial award of \$15,349.34 to the Manistee County Medical Care Facility for 6 mechanical lifting devices.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea granting a partial award of \$15,500 to the Manistee County Library to be used for electrical line conduit insulation, and a storm water management system in paving property adjacent to the Library for parking.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$4,100 to the Manistee County Agricultural Society (Fair Board) to purchase a desktop computer, six 5-gallon pails of metal paint, ten new picnic tables, and a 20 x 40 foot canopy.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

There was a motion by Mr. O'Shea, supported by Mr. Bjorkquist to grant a partial award of \$5,000 to Marilla Township for improvements to the Township Cemetery.

A roll call vote was taken:

Yeas: 2 (Bjorkquist and O'Shea)

Nays: 1 (Kenny)

Motion failed.

Mr. Kaminski announced that the Board had approximately \$911,500 remaining for distribution.

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to withhold \$650,000 in reserve for the 2005 Payment in Lieu of Taxes payment. Motion carried by a vote of 3 - 0.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea granting a partial award of \$50,000 to the City of Manistee to be used towards the purchase of a "HALF PIKE" for the Sands Park skate park.**

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

**There was a motion by Mr. O'Shea, supported by Ms. Kenny granting a partial award of \$32,000 to Onkama Township to partially fund the purchase of a new wild land diesel powered 1.5 ton 4-wheel drive apparatus brush truck to be used by the Fire Department.**

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

**There was a motion by Mr. Bjorkquist, supported by Mr. O'Shea to award \$90,000 to the Bear Lake, Kaleva Norman Dickson, and Onkama Consolidated School Districts as partial funding toward the purchase of 3 new buses, one for each District.**

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

**There was a motion by Ms. Kenny, supported by Mr. O'Shea, to grant an additional \$18,000 to the Manistee Township Fire Department to be used towards the purchase of a multi-use vehicle and/or for various other miscellaneous fire fighting equipment.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to grant an additional \$15,000 to West Shore Medical Center to partially fund the purchase of a central monitoring system for the Medical Center's Obstetrics Unit.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to grant an additional \$15,000 to the Manistee County Library for security and safety lighting in adjacent property for parking.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$21,945 to the Manistee Intermediate School District to purchase 11 classroom performance system units.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea, granting an additional \$16,007.12 to the Manistee County Medical Care Facility to replace the ambulance entrance door frame and the rooftop emergency exit door at the facility.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

Mr. Kaminski reported that the current balance remaining is \$3,725. Chairman Bjorkquist announced the official closure of the Cycle I-2005 grant awards and expressed the Board's gratitude to those who applied.



The Board then reviewed the schedule for future meeting dates. Chairman Bjorkquist didn't feel it would be necessary for the Revenue Sharing Board to meet in June, July, August, or September, unless something develops that would warrant having a meeting during the summer months.

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to CANCEL the June, July, August and September meetings of the Manistee Local Revenue Sharing Board. Motion carried by a vote of 3 - 0.**

**The next meeting of the Manistee Local Revenue Sharing Board will be the Cycle II-2005 verbal presentation meeting on Monday, October 10, 2005, at 5:00 P.M. at Manistee Township Hall, 410 Holden Street, Manistee, Michigan.**

Allan O'Shea requested that the applicants better prioritize their grant requests to reveal what is most important to the organization. Chairman Bjorkquist announced that the Revenue Sharing Board intends to follow up on grant awards and will enforce the post-grant reporting. Further, the Board will more closely scrutinize the grant applicants' responses to questions 9 and 10 of the grant application which ask if the applicant has received a prior grant from the Local Revenue Sharing Board, and, if so, to list the category, amount requested, amount received, and the date of receipt for each grant and also to attach a detailed accounting verified by a certified public accountant or other responsible financial officer of how all previous grants have been spent to date.

In conclusion, Chairman Bjorkquist expressed the Boards' sympathy to former Board member, William Shales, on the recent passing of his wife.

There being no further business to come before the Revenue Sharing Board and with no other concerns from Board members, the meeting was adjourned at 7:25 P.M.

Respectfully submitted,

  
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Colleen Kenny, Secretary

[jp c:\office\revenue\_sharing\5\_16\_05\_minutes(presentations)]



# Manistee Intermediate School District

ADMINISTRATIVE CENTER

772 EAST PARKDALE AVE \* MANISTEE, MI 49660 \* (231) 723-4264 \* FAX (231) 398-3036

RECEIVED APR 20 2006

April 12, 2005

Thomas D. Kaminski, Local Revenue Sharing Board Recording Secretary  
Revenue Sharing Board  
c/o Manistee County Controller/Administrator's Office  
415 Third Street  
Manistee, MI 49660

Dear Board Members:

Please let me begin by thanking you for granting the request last spring from Shoreline Academy through the cooperative grant to purchase a van with Bear Lake, KND and Onekama Districts. Unfortunately, upon further research it has been determined that the desired use for a van is not allowed. We were then faced with the questions of how to expend the grant and meet the original goal of the request, enhancing the educational opportunities for the students. We have had numerous discussions about how we might best use this money. Many ideas were considered, the final outcome of our discussions determined that a pole building to be used as a "shop" would be a great benefit to the program. The amount of the grant will cover most of the cost with the ISD covering the remainder. We would appreciate the Revenue Sharing Board approving the use of the grant funds for the purpose of the pole barn.

If you have any questions regarding our request to use the grant for a "shop" instead of a van please contact either Dan Long, Shoreline Academy-Director/Building Trades Instructor, or myself at (231) 723-4264.

Again, thank you for supporting educational programming for students.

Sincerely,

Barry Elder  
Shoreline  
President

Daniel Long  
Principal

Carver Edwards  
MISD President

Char Myers  
Superintendent

**Municipal Underwriters of Michigan, Inc.**

P.O. Box 400  
Houghton Lake, MI 48629-0400  
1-800-241-8398

**Original Invoice**

(APP. B)

Manistee Local Revenue Sharing Board  
C/O Tom Kaminski, Secretary  
415 3rd Street  
Manistee, MI 49660

INVOICE DATE	INVOICE #
4/26/2005	3733-R

POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE
MTP-062573	05/01/2005	05/01/2006

POLICY TYPE	DESCRIPTION	RATE	CHARGE
MTPP	<p>Municipal Package Policy - Renewal</p> <p>This is actually a slight decrease (-\$37) from last years premium.</p> <p>Market Update: Heading into 2005 the market has softened and premiums appear to be even flatter than expected. We are seeing rate increases of 0-4% with most falling toward the low end of that.</p> <p>Adam R. Gandolfi Regional Risk Manager</p>	3,822.00	3,822.00
To All Premiums Unpaid 30 Days After Effective Date, A Service Charge Of 1.5% Per Month Will Be Added. Which is an Annual Percentage Rate of 18%.		<b>Total Due:</b>	<b>\$3,822.00</b>